

*Unofficial translation by SIC ICSD*

**Approved**  
**By Decision of the Interstate Commission**  
**on Sustainable Development of IFAS**  
**No. 3 of 12 April 2001**

**STATUTE**  
**ON THE SECRETARIAT OF THE INTERSTATE COMMISSION**  
**ON SUSTAINABLE DEVELOPMENT**  
**OF THE INTERNATIONAL FUND FOR SAVING THE ARAL SEA**

**1. GENERAL PROVISIONS**

1.1. The Secretariat is the permanent working body of the Interstate Commission on Sustainable Development (ICSD).

1.2. In its activities, the Secretariat is guided by the decisions of the ICSD and carries out its work in accordance with the Statute of the ICSD and the present Statute.

**2. MAIN FUNCTIONS**

2.1. The main functions of the Secretariat are:

- preparation and dissemination of materials related to ICSD activities;
- preparation of ICSD meetings and other events pursuant to ICSD decisions;
- ensuring coordination among the working bodies of the ICSD;
- preparation of ICSD reports;
- implementation of assignments of the ICSD Chair.

### **3. STRUCTURE AND ORGANIZATION OF ACTIVITIES**

3.1. The Secretariat consists of five staff members. The Head of the Secretariat is appointed and dismissed by decision of the ICSD.

3.2. The structure of the Secretariat:

- the Head Secretariat, based in Ashgabat (Turkmenistan);
- the Secretary to the ICSD Chair — in the country holding the Chairmanship of the ICSD;
- in other countries, the functions and authority of the Secretariat's representative are vested in a staff member of the respective branch of the Scientific Information Centre of the ICSD.

3.3. Functions of expert and technical support for the representatives of the Secretariat are vested in the national branches of the ICSD Scientific-Information Centre.

### **4. RIGHTS AND OBLIGATIONS**

4.1. The Secretariat is a legal entity, has its own bank account, seal, letterhead, and maintains an independent balance sheet. All documentation related to the activities of the Secretariat is to be prepared in the Russian language.

4.2. Financing of the activities of the Secretariat is carried out in accordance with the scheme and budget approved by the Executive Committee of IFAS.

4.3. The Secretariat has the status of an international organization; all privileges granted to the Executive Committee of the International Fund for Saving the Aral Sea extend to the activities of the Secretariat.

4.4. The Secretariat may, on a contractual basis, engage specialists and experts, as well as scientific and project organizations.

4.5. In its activities, the Secretariat is accountable to the ICSD

### **5. PROPERTY**

5.1. The property of the Secretariat is its own.

5.2. In case of liquidation, the property shall be transferred in accordance with the decision of the liquidation commission established by the ICSD. Materials related to the activities of the ICSD Secretariat shall be compiled into a report and transferred in accordance with the established subordination.

## **6. PROCEDURE FOR AMENDING THE STATUTE AND TERMINATION OF ACTIVITIES**

6.1. Amendments to this Statute may be made only by decision of the ICSD.

6.2. The activities of the Secretariat shall be terminated by decision of the ICSD.

6.3. This Statute of the Secretariat enters into force from the date of its approval by the ICSD.

**Certified true**

**Secretary to the ICSD Chair G. Umarov**